

**Present:**

Dennis Primmett, Chair & District 7 Board Member
Bev Harris, Vice Chair & District 2 Board Member
Agnes Fridl Poljak, District 1 Board Member
Barry Wilson, District 3 Board Member
Doug Kipp, District 4 Board Member
Chris Hunter, District 5 Board Member
James Kim, District 6 Board Member
Penny Denton, Board Member
Michael MacDougall, Board Member
John Scholtens, Board Member

Absent with notice:

Margaret Cleaveley, Board Member

Staff (at various times):

Marshall Moleschi, Registrar
Suzanne Solven, Deputy Registrar
April Lightbown, Executive Assistant – Registrars
Lori DeCou, Communications Director
Doreen Leong, Director of Special Projects

Invited Guests:

Dr. David Fielding, Professor and Associate Dean, Academic
Sheryl Peterson, Acting Director, Division of Continuing Pharmacy Professional Development
Parkash Ragsdale, Deputy CEO & Director, Professional Services, BCPhA
Janice Moshenko, CDRD - Centre for Drug Research and Development

Vision: As the medication experts, pharmacists are professionals who apply their full knowledge, skills and abilities to their clinical practice and continue to evolve their scope of practice to provide better healthcare outcomes.

Mission: *To ensure British Columbia pharmacists provide safe and effective pharmacy care to help people achieve better health.*

Our Values:

- Interactions will be handled ethically with respect and dignity while ensuring confidentiality.
- Integrity, honesty, accountability, transparency and responsiveness in all that we do.
- A culture of collaboration, learning and openness to change.

**1. Call to Order**

- Chair Primmett called the meeting to order at 8:55 am.

In-camera Session – Board

- An in-camera session was conducted from 9:00 - 10:45 am with the Registrar and Deputy Registrar invited to participate during the initial portion to provide clarity regarding the legislative requirements for processing complaints received by the College.

2. Confirmation of Agenda**It was moved, seconded and carried that:**

The Board adds the following items to the agenda:

Board Governance & Development

- 5.5 Registrar Evaluation
- 5.6 College Lobbyist/Consultants – Status & Costs
- 6.1(c) Tech-Check-Tech in BC Hospitals
- 6.4(b) Bylaw Definitions of “In Good Standing”
- 6.7(c) Extraordinary Board Meetings
- 7.3 Schedule I, II, III drugs in non-Pharmacies

The agenda was approved by consensus with the noted additions.

3. Approval of Minutes**It was moved, seconded and carried that:**

The Board accepts the June 12, 2009 Board Minutes with the following changes:

- Under Section 5.1 “Board Chair Election” change “new” to “first” Board Chair.
- Under Section 5.1 “Board Vice Chair Election – change “new” Vice Chair to “first” Vice Chair.

DISCUSSION POINTS:**Policy Governance**

- The previous minutes indicated that the Policy Governance Manual is to be reviewed and revised over the past few months with input from board members.
- Penny Denton asked that her name be considered for inclusion in the process.
- The board was advised that Vince Battistelli of the Governance Group will go through the draft copy of the manual with the board on Friday September 25, 2009 and will then strike a committee comprised of board members to continue the process.

Immunization – H1N1

- A board member asked the College for an update with respect to government preparation plans for H1N1
- The registrar reported that as BC prepares for the fall influenza season, with both seasonal flu and the potential for a resurgence of the H1N1 flu virus, the Province is planning ahead to ensure measures are in place to protect the public, as well as the athletes and visitors that will come to our province during the 2010 Winter Games.



- The college has been involved in consultation with the government throughout this process.
- For more information and updates the government has established a dedicated website at www.gov.bc.ca/H1N1

4. OTHER

4.1 UBC Announcement – New Facility

- Chair Primmett introduced Dr. David Fielding, Professor and Associate Dean, Faculty of Pharmaceutical Sciences at UBC.
- Dr. Fielding provided the Board with a briefing on the announcement of the new state-of-the-art Pharmaceutical Sciences Building at UBC
- Dr. Fielding commended Dean Sindelar for his hard work and dedication over the past 8 years and congratulated him on his contribution to the project.
- The new facility is due to be completed in 2012 at a projected cost of \$133.3 million with an \$86.4 million commitment from the provincial government.
- The new building space will enable the undergraduate professional pharmacy degree program to admit an additional 72 students in 2011 – a 47% expansion in enrollment.

ACTION:

- Board Chair Primmett will forward a letter, on behalf of the College Board, congratulating Dean Sindelar on his leadership towards this achievement and a letter of acknowledgement to Premier Gordon Campbell for the government's financial support and commitment.

4.2 UBC Annual update – Continuing Pharmacy Professional Development Dept

- Sheryl Peterson, Acting Director, Division of Continuing Pharmacy Professional Development provided the Board with an annual report summarizing the department's achievements with respect to providing continuing education resources to pharmacists throughout BC. The statistics presented indicate that there has been growth over the past year with respect to both the content and delivery mechanisms of programs being offered and in the overall number of pharmacists participating.

DISCUSSION POINTS:

Continuing Education

- A Board member asked that college staff continue to support pharmacists and their quest in continuing education.
- As well it was asked that the college staff assist pharmacists in finding the resources to pursue continuing education, either through UBC or other educational avenues.

White Coat Ceremony

- Mike MacDougall expressed his appreciation for the privilege of representing the board as a "cloaker" at the White Coat Ceremony held at the Life Sciences Institute at UBC on September 17, 2009.



- Mike also noted that this was the largest ever first-year class with over 150 first-year UBC Faculty of Pharmaceutical Sciences students. He was very impressed with the caliber of the students, speakers and guest "cloakers".
- Staff advised the Board that an article on the ceremony would be included in the next edition of ReadLinks.

4.3 College office security

- The registrar provided an update on college office security.
- Due to the level of investigations it was felt that for the safety of employees office security be enhanced.
- The project will cost approximately \$20,000 (without the security system which is scheduled to be tied in with the building project)
- Work is anticipated to start mid-October.

5. BOARD GOVERNANCE AND DEVELOPMENT**5.1 Financial Health**

It was moved, seconded and carried that:

- Council accepts the 5-month income statement as of July 31, 2009 for information and filing for audit at year-end.

DISCUSSION POINTS:

- Board Member Penny Denton volunteered to sit on the Audit Committee.
- The Registrar advised that the committee is set up after the November board meeting and Penny's name will be brought forward as a possible candidate for the Audit Committee.

5.2 Board Elections – update

- The Fall 2009 Board Elections will take place on October 23, 2009
- The Registrar provided the candidates by district and noted that the candidates elected by acclamation have been notified.
- The board was advised that the first meeting of the new board will start at the beginning of the November board meeting as outlined in the HPA bylaws 7(1).
- This means that the September meeting will be the last regularly scheduled meeting for those "elected members" not running for re-election.

Fall 2009 Board Elections – Candidates by District**District 1 – Metropolitan Vancouver (to be elected to a 2 year term)**

- Randy Konrad
- Mona Kwong
- Billy Lee

District 2 - Fraser Valley (to be elected to a 1 year term)

- Bev Harris*
- Chris Lewis
- Parveen Mangat

**District 3 – Vancouver Island/Coastal (to be elected to a 2 year term)**

- Allan Greene – Elected by Acclamation (as per HPA Bylaw Part 1 - 6(1))

District 4 – Kootenay/Okanagan (to be elected to a 1 year term)

- Doug Kipp*
- Curtis Omelchuk
- Matt Swankhuizen

District 5 – Northern BC (to be elected to a 2 year term)

- Robert Craigie
- Chris Hunter*

District 6 – Urban Hospitals (to be elected to a 1 year term)

- John Hope - Elected by Acclamation (as per HPA Bylaw Part 1 - 6(1))

District 7 – Community Hospital (to be elected to a 2 year term)

- Bruce Beley – Elected by Acclamation (as per HPA Bylaw Part 1 - 6(1))

**Current College Board Member*

ACTION ITEM:

The Board requested that the per diem for board members be brought forward to the next meeting.

5.3 AGM & Call for Resolutions - update

- The 2009 Annual General Meeting is being held at the Morris J. Wosk Centre for Dialogue on Saturday November 21.
- Registration is encouraged as a quorum is needed to hold the Annual General Meeting.
- The program of events is posted on the website as follows:

12:00 – 1:00 pm	Canadian Society of Hospital Pharmacists AGM
2:15 – 3:15 pm	B.C. Pharmacy Association AGM
3:15 – 4:15 pm	<i>"Pharmacy Futures"</i> - Dean Robert Sindelar, UBC
4:15 – 5:15 pm	College of Pharmacists of B.C. AGM
5:15 – 7:15 pm	Reception – cash bar and complimentary appetizers
- The Call for Resolutions was mailed to all registrants the first week of September and the closing date for receipt is October 1, 2009 at 5pm.

DISCUSSION POINTS:

- A board member asked what constituted a quorum for the AGM and was informed that it is 25 registrants.
- It was noted that is often difficult and costly for a majority of registrants to attend the AGM.
- The Board discussed options for registrants unable to attend the AGM with respect to their ability to vote on any resolutions that may be presented.
- Voting by proxy, mail in ballots and on-line voting were suggested as well as the college using existing technology to explore website voting or even the idea of video conferencing the meeting.



- Board members were reminded that resolution votes are not binding on the board.

**5.4 Joint Venture Building update**

The following is a high level summary of the building envelope project.

- Permits from City Hall have been obtained
- Scott Construction is overseeing the entire project
- Contracts have been awarded to individual companies for scaffolding, roofers, glaziers and the rain screen paneling system
- Work is now underway – first step is to install scaffolding which should be completed in the near future at which time work on the roof will start
- Architects have been consulted to update the look of the outside of the building – i.e. recommendations of different colour paneling being used to draw attention to certain areas of the building and detract attention to other areas in an attempt to “modernize” the look.
- Since the Joint Venture had intended to upgrade the lobby and elevators as a separate project, the architects have been asked to provide recommendations for these areas at the same time so both projects can tie in to one another.
- The architects have also been asked to provide recommendations for the 3rd floor balcony to upgrade the look/usage of it.
- Currently on budget.

5.5 Registrar Evaluation

The following motion was a result of the Board's in-camera session.

It was moved, seconded and carried that:

As part of the board's obligations the board wishes to advise the registrar that the board will be conducting a formal evaluation of his job performance before the end of 2009 since the last one was conducted in 2007.

5.6 College Lobbyist / Consultants – Status & Cost**DISCUSSION POINTS:**

- The issue of consultants and costs was brought forward for discussion.
- Board member Penny Denton called Point of Order and advised that the hiring of consultants was a day-to-day operational duty of the college therefore this was the registrar's job, not the Board's.
- It was suggested that should individual board members have concerns regarding consultants and costs that they take these directly to the registrar.
- The registrar responded that he would be pleased to sit down with any board member to discuss.
- The registrar again referred the board to the confidential manual on the boardroom table which contains contracts and costs incurred for the fiscal year 2008-09.
- This manual was presented to the Board at the June 12, 2009 Meeting at the request of the Audit Committee and is brought to every board meeting and kept on file at the College and available for review by any board member at any time.



- The issue of the current lobbyist was brought forward.
- The Registrar clarified that there are Strategic Objectives outside of the College's legislative authority (ie: tobacco) and government lobbying is used to help move these objectives forward.

It was moved, seconded and carried that:

The board asks that the college evaluate the benefits and costs of retaining the current lobbyist and provide its finding and recommendations at the next board meeting.

6. Strategic and Policy Matters

Goal 1

The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.

Objective 1

Develop a model for pharmacy technician regulation, seek government approval on bylaws and integrate into College processes and programs.

6.1 Pharmacy Technician Regulation

(a) The Registrar provided an update on the action plan in the board's briefing package:

- With the transition to the HPA, new registration requirements for pharmacists have been incorporated into the registration process (see section 6.6) while at the same time parallel processes have been developed for the regulation of pharmacy technicians.
- Draft bylaws incorporating regulated pharmacy technicians are being finalized with government for board review and approval at the November 2009 board meeting.
- The Pharmacy Examining Board of Canada (PEBC) has scheduled the first Pharmacy Technician Evaluating Exam for October 3, 2009 across select sites in Canada, of which Vancouver is one site. Approximately 100 applicants from B.C. have applied to sit this first exam. Information on the PEBC Pharmacy Technician Evaluating Exam is available at:

<http://www.pebc.ca/PharmacyTechnicians/PTEEX/PTEEXHomePage.html>

(b) Task Group Presentation & Recommendation:

- The Pharmacy Task Group met on September 18, 2009
- Chair, Chris Hunter provided the Board with an update from the Pharmacy Task Group's meeting:



- As requested by the Board Chris reported that a number of new members had been added to the Task Group to better represent all stakeholder groups.
- Chris also informed the Board that Judy Thompson, from the Ministry of Health Human Resources Department will be invited to participate on the Task Group.
- Chris informed the Board that the national process, which the College is following, now includes a Structured Practical Training (SPT) component following completion of the Accredited Program, as part of the requirements for people entering the profession.
 - The details of the SPT are still under development but the purpose is to ensure that regulated technicians will have obtained sufficient practical/clinical training prior to registration.
 - The Task Group discussed the fact that community pharmacies needed to help technicians by providing them with details of their restructuring plans, including job descriptions and salary expectations.
 - The Task Group also discussed the need to support pharmacists during the transition.
 - The Task Group discussed the issue of technician representation on the Board and supported the immediate addition of a technician to the Board as an observer and the inclusion in the bylaws for at least one elected technician to the Board for the fall 2010 elections.
 - The Task Group discussed the benefits of continuing to follow the national process and supported the recommendation to purchase the Bridging Programs rather than recreate them.

DISCUSSION POINTS:

- Bev Harris, who also attended the Task Group meeting, asked that the Task Group seek a few more community pharmacists to participate on it. Chris agreed and staff was instructed to solicit additional community pharmacist representation.
- The issue of liability insurance was raised and Chris confirmed that pharmacy technician registrants, just like pharmacists, would be required to have a minimum of \$2M liability insurance. It was also confirmed that the BCPhA has advised that they would offer regulated technician's liability insurance.
- Agnes Fridl Poljak asked that Chris Hunter accept her resignation from the Pharmacy Technician Task Group. Chris expressed his regret on accepting Agnes' resignation.

It was moved, seconded:

That the board accepts the recommendations of the Pharmacy Technician Task Group regarding the Bridging Programs.

The vote was a tie; the Chair abstained from voting and instructed Chris Hunter to take the proposal to the new Board to decide on.

Motion deferred

(c) Tech-Check-Tech in BC Hospitals



- A board member brought up the practice of tech-check-tech which he had discovered was allegedly being practiced in a community pharmacy
- The registrar reminded the board that the practice of tech-check-tech was a common practice in hospital but was authorized through protocols under the Hospital Act and not through College legislation.
- The board was also reminded that as approved by College council several years ago a small number of community pharmacies have been granted authority by the College through the creation of a 'pilot project' to practice tech-check-tech.
- The College is no longer granting permission to community pharmacies to enter the 'pilot project' and the board was reminded that the initiative to regulate pharmacy technicians will ultimately remove the need for tech check tech.

Goal 1

The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.

Objective 2

Develop a model and support associated legislation for ensuring advanced professional practice in a manner that supports pharmacists in the delivery of consultation, cognitive services, medication management, and dispensing services.

6.2 Pharmacists' Advanced Professional Practice

- (a)** The Registrar provided an update on the action plan in the Board's briefing package.

Prescription Adaptation

- The MAP Task Force met in February 2009.
- A meeting was scheduled for May 2009 but the Task Force members agreed not to convene a meeting as no issues were identified for discussion.
- A meeting is being scheduled for October 2009.
- To date, the College has received only one formal complaint regarding adaptations and minimal feedback from registrants and other health care providers.
- Current adaption statistics were provided in the board's briefing package.

Administration of Injections

- Given the provincial government's introduction of an Amendment to the Regulation to enable pharmacists to administer injections by the fall of 2009 the College has been engaged in the following activities:
 - Working collaboratively with the BC Center for Disease Control and the BC Pharmacy Association to develop and implement the required accredited training program(s) to ensure pharmacists will have the necessary skills, knowledge and abilities to take on this expanded scope.
 - Establish the inter-professional committee, mandated by government that is responsible for recommending the Standards, Limits and Conditions for pharmacist injection authority.

**It was moved and seconded and carried that:**

The Board approves “in principle” the Standards, Limits and Conditions for pharmacist injection authority as recommended by the inter-professional committee.

Goal 1

The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.

Objective 3

Identify and support initiatives that ensure that the skills of pharmacists and regulated pharmacy technicians are developed in accordance with the scope of practice.

6.3 Stream 1: Quality Assurance - PDAP

- The Registrar provided an update on the action plan in the Board’s briefing package.

PDAP Program Evaluation – Program Evaluation Task Group:

- The Professional Development and Assessment Program’s Program Evaluation Task Group (PETG) has met three times since its activation in early 2009.
- The Task Group selected Adil Virani (CSPHP representative) as its Chair.
- The next Program Evaluation Task Group meeting has been tentatively scheduled for October 15th, 2009.

PDAP Program Evaluation – CE-Plus Development Task Group:

- As reported at the last Board meeting, the first meeting of the CE-Plus Development Task group was held on April 15, 2009. At that meeting, members requested the support of an expert in the area for guidance in formulating an evaluation plan. It was agreed that Elizabeth Lindsay (bio below) would be contacted to provide this support.
- Elizabeth Lindsay, Ph.D., is an epidemiologist with over 20 years of experience in various aspects of continuing education for health professionals. She was an investigator in several major trials of educational interventions for primary care physicians and has authored 37 peer reviewed publications, many of them focusing on elements of continuing education. This consultant has played a variety of roles in continuing education (CE) and continuing professional development (CPD) in Canada. She has headed up the CE/CPD function in two pharmaceutical companies, has led the CPD division of the Canadian Cardiovascular Society and has acted as consultant to the Canadian College of Family Physicians of Canada, the Royal College of Physicians and Surgeons of Canada and, presently, the Federation of National Specialty Societies.
- A meeting was held on June 23, 2009 with Elizabeth Lindsay in attendance. She reviewed the following with the Task Group:



- Role of the external evaluators
- The Logic Model for Program Evaluation
- Rationale and requirements for the CE-Plus survey
- The next CE-Plus Development Task Group meeting which will be a CE-Plus Pilot Review Workshop has been scheduled for September 30th, 2009.

**6.4 Stream 2: Quality Assurance – Professional Conduct Review**

- (a)** The Registrar provided an update on the action plan in the Board's briefing package.
- Since April 1st the College has been working under the new requirements for Inquiry and Discipline as required by the Health Professions Act.
 - The most significant difference is a 120-day timeline requirement from the time the College receives a complaint, conducts the investigation and prepares a recommendation right through to the Inquiry Committee decision.
 - While this timeline is feasible for "simple" dispensing error complaints, it is challenging for more complex files.
 - If this timeline is not met, the College does have the opportunity for a timeline extension, but this does involve notifying the Health Professions Review Board and other administrative procedures.
 - The College staff continues to make adjustments to its administrative processes to ensure maximum efficiency to meet the timeline.
 - Statistics relating to the new requirements were provided, along with the results of a supreme court hearing held in June and July 2009.
 - The College was involved in an investigation in July 2009 of a registrant in Victoria with police in attendance. During the investigation a loaded gun was located in the pharmacy and the investigation was immediately concluded and referred to police jurisdiction. The information gathered at this investigation was reviewed by the Inquiry Committee and as a result the registrant was suspended pending further investigation. As per HPA requirements the suspension information is posted on the College website.

(b) Bylaw Definitions of "In Good Standing"

It was moved, seconded and carried that:

The college review the board's current bylaws pertaining to the status of "in good standing" when a complaint has been filed against a full pharmacist and bring their findings and recommendations to the next board meeting.

6.5 Stream 3: Quality Assurance – Quality Outcome Specialists

- The Deputy Registrar provided information on the site visits conducted by the inspector/practice consultants for the past 3 years, consistent with the key performance indicator.

DISCUSSION POINTS:

- It was noted that the number of pharmacies visited in District 4 are lower than other districts.
- The Deputy Registrar pointed out that in January 2009 the Quality Outcomes Specialist position in District 4 became vacant and has not been filled to date.

**6.6 Stream 4: Quality Assurance – Registration**

- With the transition to the HPA a number of new registration requirements have been incorporated into the registration process – criminal record check, statutory declaration and notarized identification.
- Staff have worked with the Ministry of Public Safety and the Solicitor General to enable the criminal record check to be done in a timely automated process within a 7-14 day period.
- The College database has been streamlined and enhanced to capture all of the required information to enable an automated mechanism for staff follow up in cases where information is outstanding.
- All new graduate registrations and all pharmacist registration renewals meet the new HPA requirements.
- All new and renewal pharmacy licensures meet the new HPA requirements.
- Following a comprehensive communication plan, staff are moving towards mandatory on-line registration by April 1, 2010.
- Statistics on registrations from the date of HPA Transition (April 1, 2009) to current date were provided to the Board in their briefing package.

Goal 1

The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.

Objective 4

Ensure the college makes an effective transition from the Pharmacists, Pharmacy Operations and Drug Scheduling Act (PPODSA) to the Health Professions Act (HPA) and the Pharmacy Operations and Drug Scheduling Act (PODSA).

6.7 Transition to New Legislation

- (a) The Registrar provided an overview of the action plan in council's briefing package.
- College staff continues modifying administrative processes to ensure compliance with the new HPA requirements.
- (b) Bylaw Revisions
- Since the transition to the new legislative framework for Pharmacy practice effective April 1, 2009, College staff have revised the bylaws for board approval to include:
 - Revisions to Schedule E – Tariff of Costs
 - The board was advised that these revisions will better align the College's tariff of costs with other regulatory colleges particularly in the area of cost recovery for inquiry and disciplinary proceedings.
 - Addition of Section 13 to Schedule F, Community Pharmacy Standards of Practice - Sole Pharmacy Services Provider
 - The board was advised that this addition was necessary in order for the College to ensure patient choice of pharmacy services in all circumstances other than those where it may be in the best interest of the patient to limit that choice.



- Inclusion in the HPA bylaws of the Certified Practice (and recommended Standards, Limits and Conditions) allowing for the expanded scope of practice for qualified pharmacists to administer injections
 - The board was advised that this revision was necessary to provide the College with its authority to authorize qualified pharmacists to administer injections

It was moved and seconded and carried that:

The Board approves “in principle” Schedule E Tariff of Costs as presented.

It was moved and seconded and carried that:

The Board approves “in principle” the addition of Section 13 to Schedule F, Community Pharmacy Standards of Practice:

Sole Pharmacy Services Provider

13. The manager of a pharmacy may enter into an agreement with another person to be the sole provider of pharmacy services in a premise or part of a premises, if
- (a) pharmacy services are provided in a manner that is consistent with the *Residential care Facilities and Homes Standards of Practice*.
 - (b) patient therapeutic outcomes are monitored to enhance patient safety, and
 - (c) appropriate provision has been made for safe and effective distribution, administration and control of drugs.

It was moved and seconded and carried that:

The Board approves “in principle” the revised bylaws as presented.

(c) Bylaws

- The Board was informed that given their approval of all the revised draft bylaws as presented the College would now post the revised bylaws for public comment for a 13 day period as instructed by government.
- The Board was also informed that there were still a number of additional procedural requirements which must take place before the College is able to provide qualified pharmacists with their authorization to administer injections.
- It was noted that within the next few weeks there would be approximately 200 pharmacists who had completed the required accredited training program and awaiting their authorization from the College.
- College staff walked the board through a comprehensive timeline and schedule which included the need for the addition of two extraordinary board meetings to be held, via email, on Oct 8 and Oct 16, 2009.
- The board was informed that with adherence to the proposed timeline and schedule it was expected that the College would be in a position to grant authorization to qualified pharmacists to administer injections by October 17, 2009.

**It was moved, seconded and carried that:**

The Board will participate in the extra-ordinary board meetings as per the attached schedule (Appendix A). All Board members unanimously agreed to participate.

Goal 1

The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.

Objective 5

Develop a plan to remove non-medicinal nicotine products and complete a review of pharmacy loyalty programs.

6.8 Non Medicinal Nicotine Products

- The Registrar provided an update on the action plan in the Board's briefing package.
- Given the direction provided by the Board in the June 2009 board meeting – “the Board supports continued work by college staff on the removal of non-medicinal nicotine products from pharmacies” – the following work has been done:
 - A copy of “The Economics of Tobacco-Free Pharmacies in BC” and the accompanying PPT presentation for use in a variety of stakeholder meetings was provided to the Board in their briefing package.
 - The Registrar met (Tuesday July 29th) with Ms. Shelley Canitz, Director of Tobacco Control Program (Ministry of Health) to communicate the College’s position on tobacco and advise that this issue would be on the agenda of upcoming meetings the College had planned with the Minister and other appropriate government representatives
 - Supported the completion by Clean Air Coalition, BC Lung Association and BC Cancer Society volunteers of the updated telephone survey of BC Pharmacies regarding their current status with respect to the sale of tobacco (key findings are included in the PPT)
 - Hosted a follow up meeting (Friday August 21st) with representatives from BC Lung Association, Heart & Stroke Foundation, BC Cancer Society and the Quit Now Coalition to establish joint messaging and strategy
 - Agreed on a joint presentation to Caucus this Fall using the general arguments and recommendations present in the College’s PPT

ACTION:

- Chris Hunter requested a copy of the powerpoint presentation in anticipation of a meeting with government representatives.

**GOAL 2**

The college sets standards and conditions to ensure that emerging technologies and changes to pharmacy processes contribute to safe and effective pharmacy care.

Objective 1

Develop a policy framework to monitor and evaluate pharmacy technologies and practice processes (i.e. guidelines, standards of practice).

6.9 Technology

- The Registrar provided an update on the action plan in the Board's briefing package.
- The task force has met and developed a statement for the role of the college in Technology.
- This statement has been confirmed by the task force members as follows:

It was moved and seconded and carried that:

The Board accepts the Task Force's statement as follows:

The College of Pharmacists of BC needs to be aware of any technological innovations that significantly impact pharmacy practice or drug distribution. The college should anticipate and address pertinent issues that may arise from these innovations to ensure that British Columbia pharmacists are providing safe and effective pharmacy care to help people achieve better health.

GOAL 3

The public, government, health care professionals, and registrants understand the role and value of the pharmacist.

Objective 1

Develop a comprehensive, cost effective communication strategy by Fall 2008.

6.10 College Communication Strategy

- The Communications Director provided an update on the action plan in Council's briefing package.
- As the Board is aware at the Feb 2009 board meeting a budget of \$100K was approved for participation in a joint generic public awareness media campaign with the BC Pharmacists Association (BCPhA)
- Based on this approval the CPBC and BCPhA engaged the services of a media buying company to develop a media plan which would maximize province wide exposure with the limited resources
- The proposed plan included 2 x 10 week flights of province-wide radio advertising (one in the Spring and one in the Fall) rotating two generic message with 50% of the overall budget required for flight 1 and the other 50% for flight 2
- As reported in the June 2009 meeting the Spring flight was successfully completed, running from May 4 – June 12, 2009 in eight different markets throughout BC



- Unfortunately the BCPhA, whose fiscal year runs from Sept – Aug, identified during their budgeting process that they needed to reduce expenditures with one of the affected areas being their public awareness media budget and therefore their commitment to the second flight of our joint campaign which was scheduled to run from Sept 28 – Dec 6, 2009
- Given that CPBC funding for this initiative was approved by the board based on the campaign being a joint effort and that the loss of the BCPhA funding significantly reduces the effectiveness of proceeding with the Fall flight it has been cancelled at this time.

It was moved, seconded and carried that:

- The College come back to the Board at the Nov 2009 meeting with recommendations as to how to proceed with the approximately \$50K remaining budget.

7. Consent Items

7.1 Drug Schedule

It was moved, seconded and carried that:

Resolution of the Board of the College of Pharmacists of British Columbia made the 24th day of September 2009, at Vancouver, British Columbia

RESOLVED THAT, in accordance with the authority established in section 22(1) of the *Pharmacy Operations and Drug Scheduling Act*, and subject to filing with the Minister as required by section 22(2) of the *Pharmacy Operations and Drug Scheduling Act*, the board amend the Drug Schedules Regulation, B.C. Reg. 9/98, as set out in the schedule attached to this resolution.

The Drug Schedules Regulation, B.C. Reg. 9/98 is amended by

1. *deleting the following:*

1 Naproxen and its salts

2. *adding the following:*

1 Acamprosate and its salts
1 Alistikren and its salts
1 Anidulafungin
1 Aprepitant and its derivatives
1 Daptomycin
1 Dasatanib
1 Deferasirox
1 Duloxetine and its salts
1 Inhaled human insulin
1 Lanreotide and its salts
1 Lenalidomide
1 Lumiracoxib
1 Maraviroc
1 Micafungin and its salts
1 Naproxen and its salts (except when sold for oral use with a daily dosage of 440 mg)



- 2 Naproxen sodium 220 mg per tablet (when sold in products labeled with a recommended maximum daily dose of 440 mg, and in package sizes exceeding 6600 mg)
- 3 Naproxen sodium 220 mg per tablet (when sold in products labeled with a recommended maximum daily dose of 440 mg, and in package sizes of up to 6600 mg)
- 1 Nicotinic acid when sold in (a) a modified-release oral dosage form that provides 500 mg or more per dosage unit or per daily dose, or (b) an immediate-release oral dosage form that provides more than 500 mg per dosage unit or per daily dose
- 1 Oxaliplatin
- 1 Paliperidone and its salts and derivatives
- 1 Pimobendan
- 1 Pirlimycin and its salts
- 1 Posaconazole
- 1 Raltegravir and its salts
- 1 Ranibizumab
- 1 Sitaxentan and its salts
- 1 Telbivudine
- 1 Varenicline and its salts
- 1 Ziprasidone and its salts

7.2 Schedule I, II, III Medications

- It was noted by a Board Member that Scheduled drugs were being sold in a service station in their district.
- The Registrar advised that when the College receives complaints of inappropriate drugs being sold outside of a licensed pharmacy such as a corner store or gas station a warning letter is written from the College to the wholesaler.

7.3 Registrar Evaluation – Selection Committee

- The Chair requested volunteers from the Board to sit on the Selection Committee for the evaluation of the registrar

DISCUSSION POINTS:

- Board Member Mike MacDougall advised that the evaluation would be completed by the end of 2009. He explained the steps of the evaluation for the board members who were unfamiliar with the process, as he had been involved in the last evaluation proceedings.
- It was discussed that equal representation from the elected board and government appointees should sit on the selection committee.
- Mike MacDougall was the sole board member to volunteer.
- Given that more representation was required for the selection committee the following motion was put forward.

It was moved, seconded and carried that:

The board defers the appointment of the selection committee to evaluate the registrar until the next board meeting.

**7.4 Outgoing Board Members**

- District 1, 3, 6 & 7 elected board members did not put their names forward for the upcoming election and therefore were attending their last official board meeting.
- The Registrar presented Certificates of Appreciation to Dennis Primmett, Barry Wilson and Agnes Fridl Poljak for their years of service on the council/board of the College.
- James Kim had excused himself from the meeting early and the registrar advised that he would present James' certificate at the Strategic Planning Session the following day.

8. Board Highlights

It was moved, seconded and carried that:

The Board accepts the Board Highlights of September 24, 2009 as presented.

9. ADJOURNMENT

The meeting was adjourned at 4:50pm.



APPENDIX A

Injection Authority – Timeline

Date	Who/What	Details
Sept 24/09 (confirmed)	Board Meeting	-FYI – Amendment to Regulation -Approval in Principle 1. Revised Bylaws 2. Appointment of Members of Injection Drug Administration Committee (IDA) 3. Standards, Limits and Conditions
Sept 25/09 – Oct 8/09 (confirmed)	CPBC	-Public posting of Revised Bylaws (Ministry approved time of 13 days)
Oct 8/09 (confirmed)	Extraordinary Board Meeting (via email)	-Approval of Revised Bylaws
Oct 9/09 (confirmed)	CPBC	-Approved bylaws sent to Ministry for FINAL approval
Oct 15/09 (tentative)	Ministry	-Approved Regulation and Revised Bylaws
Oct 16/09 (tentative)	Extraordinary Board Meeting (via email)	-Part One – appointment of Members to Injection Drug Administration Committee (IDA)
	Injection Drug Administration Committee Meeting (via email)	-Approval of Standards, Limits and Conditions for recommendation to the Board
	Extraordinary Board Meeting (via email)	-Part Two – approval of IDA recommended Standards, Limits and Conditions
Oct 17/09 (tentative)	CPBC	-CPBC authorized to grant qualified pharmacists authority to administer injections